



Parent/teacher telephone conversation:

Mrs Clancy Reception Green Group

Date: Friday 15th May 2020

Your child's teacher will be contacting you for a **brief 5 minute chat** during the following timeframe. We appreciate your flexibility around timings.

Initial letter of child's surname:	Timeframe of call:
A – G	9.00am – 10.15am
H – S	10.30am – 12noon
T – Z	12.30pm – 2.00pm

Please note that further information with regards to the agenda for this discussion is available on the website.

If you are a key worker (your child currently attends the provision in school) and you will not be available during the timeframe allocated please email us at school.